**Committee Meeting Minutes: 5th July 2016 at ILTSC**

**Present:** Neil Chapman, Petra Bijsterveld, Rachel Carter, Helen Waddington, Jane McCarthy, Shirley Wood, Martin Archer, Val Kerr

**Apologies:** Hilda Coulsey

**Minutes of meeting 7th June 2016:** Agreed

**Matters arising:** Neil reported that the HDSRRL race in Ilkley and the arrangements for food afterwards (Clark Foley centre) had gone very well. There was plenty of food and many runners thanked the CF staff afterwards. In terms of numbers it would be better if IH could host one of the later races rather than the first as the number of participants tend to drop off in the later races. This will be discussed with the HDSRRL committee. Also the method of handing out race numbers to IH members needs to be improved as it didn’t really work this year and the number of IH competing was down on previous years.

**Running the club**

1. **Harrier of the month and volunteer of the month**

The nominations were as follows: **HoM:** Matthew Cox (results at Wharfedale half marathon and Beamsley Beacon fell race); Outi Kamarainen (Jura and Highlander results); Jack Cummings (results at Beamsley Beacon and Badgerstone relays); Dan Wilkinson (results); men’s Badgerstone relay team (Ruraidh M-W, Dan H, Jack C); Mary Gibbons (progress and dedication to training); Paul Carmen (parkruns, Buckden Pike, Beamsley Beacon, Kettlewell results); Jann Smith (commitment to fell races and parkruns).

**VoM:** Hilda Coulsey (beginner’s group); Jane Bryant (beginner’s group); Andy Wolfenden (away runs); Jane McCarthy (encouraging updates on Harriers league).

The **HoM** voted was **Paul Carmen**, the **VoM** was **Andy Wolfenden.**

1. **Races**

There was nothing to report. It appears that Dan Wilkinson has the Addingham Gala race under control and has the required number of marshals.

1. **Storage for kit at ILTSC**

A 7ft x 5ft shed (green) has now been ordered. It should be ready by mid-August. Asgard will store the shed for us until the space for it at ILTSC has been cleared.

1. **Improvers and new members**

We had 32 beginners on the last day of the 0-5K group. 20+ converted to the improver’s group with half a dozen extra individuals who asked to join the group. It is planned to take these up to 10K if possible. We have 4+ leaders so it will be possible to split the group into faster and slower runners if necessary. These runners will be given free IH membership until end-October.

Martin will send a cheque for ₤760 to the UWFRA from the proceeds of this group. A notice will be put in the next e-newsletter and Ilkley Gazette to this effect. **MA**

1. **Review of Tuesday evening arrangements**

We need more run leaders on Tuesday evenings and should encourage them to post routes beforehand if possible. The committee was in favour of anyone leading the groups (i.e. a leader does not need to be ‘qualified’). It is recommended that all run leaders carry a mobile phone and that runners have ICE information on them in case there is a problem/accident during a run. All runners should also tick the register at the start of each session. Abi Bailey is going to do a CiRF qualification in September.

1. **Membership update and renewals**

Paul Wood is in favour of changing to electronic fee collection. This should be in place in time for the October renewals. We will probably use PayPal. **PW/PB**

1. **Date for AGM**

The AGM will be held on Tuesday 27th September. Committee members should try to encourage more IH members to join the committee. At least three current committee members will be standing down at the AGM (Val, Rachel and Petra).

1. **Juniors**

Shirley is changing the Junior bank account to an on-line account to make paying in easier (as the Yorkshire Bank in Ilkley is closing down and moving to Otley). There was nothing else to report.

**Developing the club**

1. **Update of new athletics facilities**

Shirley gave a brief update of the negotiations regarding the new athletics facilities. We need to get Bradford Council on board to avoid VAT. The build is likely to be separate from the football club as we will need to set up a company (members/directors needed). Things are progressing slowly. There is a desperate need for this facility as there is a long waiting list of juniors and they are fighting for decreasing available space. Shirley will present some proposals at the IH AGM.

1. **Clubmark assessment**

The Clubmark documents were reviewed on 8th June and there were no queries. These are now with EA.

**AOB**

1. Martin gave Val a cheque for ₤160 to cover the cost of entry of two teams in the Hodgson Brothers Mountain Relays.
2. The newsletter was discussed since Peter has sent round emails asking for copy for the next ‘summer’ newsletter. This will be another hard copy and it was decided to try and tie it in with the notices for the AGM and Shirley’s documents so that we only have to do one distribution. Peter should aim for a deadline of 24st August so that members receive notification of the AGM at least 21 days before the scheduled date. Jane will discuss this with him. **JMc/PL**